

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1797
November 4, 2014**

OFFICIAL MINUTES

Members Present: Carl Calarco, Connie Hellwig, Michelle Cortez, William Murphy, Roger Spell, Leonard Zlockie

Members Absent: Nicole Klein

Staff Present: Mark Ward, Melissa Sawicki, Robert Miller, Connie Poulin, Aimee Kilby

Staff Absent: None

Others Present: Jann Wiswall (Ellicottville Times), Sharon Turano, Mychelle McNeil-Wedvik, Steve Wedvik

Call to order of meeting

President Calarco called the regular meeting of November 4, 2014 of the Ellicottville Central School Board of Education to order at 7:32 p.m. The pledge to the flag of the United States was recited.

Roll Call

Nicole Klein - absent

Changes, Additions and Deletions to the Agenda

- 8a. Letter to West Valley Central School Board Members
- 9c. NYSSBA Conference
- 15i. Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent of Schools, accept the donation of the Great Valley School Bell from the Great Valley Volunteer Fire Department.
- 15j. Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent of Schools, accept the donation of the 1887 Building School Bell from John Northrup and Peter Krog.
- 16a. Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following Winter Sports Coaches for the 2014-2015 school year:
- | | |
|---|----------------|
| Boy's Varsity Basketball: | Dave McCann |
| Boy's Junior Varsity Basketball: | Matt Finn |
| Boy's Modified Basketball: | Chris Keenan |
| Girl's Varsity Basketball: | Chad Bartoszek |
| Girl's Junior Varsity Basketball: | Tim Bergan |
| Girl's Modified Basketball: | Tammy Eddy |
| Volunteer Assistant Coach (Basketball): | Katie Taylor |
| Basketball Cheerleading (traditional sideline): | Ann Adams |
| Weight-Lifting/Training: | Mary Neilon |
- 16b. Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following advisors for the 2014-2015 school year:
- OM Coordinator – Colleen Bower
- OM Elementary Teams – Division I
- Leah Klahn – coach
Laurie Caldwell – coach
Vicky Williams – parent volunteer
- OM Middle School Teams – Division II
- Melanie VanWicklin – coach
Toni Evans – coach
Caitlin Keller – coach
Jodi Winship – parent volunteer
Jimmy Evans – parent volunteer
Aimee Kilby – parent volunteer
Paula Dineen – parent volunteer

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OM Spontaneous – All Divisions

JoAnn Kurtis – parent volunteer

Substitute Homework Club Advisors: April Donoghue, Kim Woodarek, Bill Delity, James Przybyla, Tammy Peters, Colleen Bower, Marie Kleiderlein, Caitlin Keller, Nick Smith, Leah Klahn.

- 16h. Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Samantha Woodin to the position of part-time teacher aide effective November 5, 2014 at a rate of \$8.00 per hour. This position carries a one year probationary period which begins on November 5, 2014 and ends on November 4, 2015.

Statements and questions from the audience

None

Approve Agenda

Moved by Zlockie, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve the agenda for the November 4, 2014 Board of Education meeting with additions and changes.

**Yes – 6
No – 0
Carried**

Executive Session

Moved by Spell, seconded by Hellwig, to enter into executive session at 7:35 pm to discuss a legal matter and a contractual matter.

**Yes – 6
No – 0
Carried**

Moved by Murphy, seconded by Zlockie to come out of executive session and return to the regular meeting at 8:12 pm.

**Yes – 6
No – 0
Carried**

Presentations & Reports

Matt Finn and Dave McCann attended the board meeting to present the 8th grade class trip to Washington, D.C. Mr. McCann and Mr. Finn stated that the trips tentative dates are June 21-23, 2014. The cost of the trip for 2 nights and 3 days is \$498. Mr. Finn stated that they thought about asking West Valley Central School if they would like to combine trips and tag along. West Valley currently has 12 students in its 8th grade class. Mr. Finn stated that if they have more students go on the trip the cost could drop by \$63 per student. The company that they would like to use for the trip is Explorica, Inc. There will be 1 chaperone for every 10 students. Superintendent Ward stated that he thought it was a good idea to reach out to West Valley Central School and see if they would like to go along on the trip. The Board will formally approve the trip at the November 18, 2014 Board Meeting.

Communications, Commendations

- a. Letter sent to West Valley Central School Board of Education Members – Carl Calarco stated that a letter was sent to West Valley Central School Board Members on behalf of the Ellicottville Central School Board of Education simply stating that the Board is open to conversations regarding the sharing of services, sports, and educational services. President Calarco stated that no response has been received, to date, adding that the letters were just sent out at the end of last week.

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Informational Items

- a. Capital Project – The demolition phase of the project has been completed and the pouring of concrete began on Monday. The steel should arrive around December 8th.
- b. Strategic Planning – A meeting will be held on Thursday, November 20th at 7:00 pm in the HS Cafeteria. Superintendent Ward stated that it has been five years since the last plan was approved (2009). He stated that it is time to update the plan. Connie Poulin will once again facilitate the meetings. Committees will be set up and will establish their own times to meet. The committee as a whole will then meet and combine ideas and update the plan. The goal is to update the plan and have the Board approve it the Spring of 2015. Superintendent Ward asked board members to encourage community members to get involved.
- c. NYSSBA Conference – Michelle Cortez stated that the conference was a great experience. She stated that it was very helpful to meet with fellow board members from other districts. She stated that informative sessions were held on assessments, shared services and data. She concluded by stating the conference was an overall great learning experience.

Superintendent's Report

- a. ECS will be hosting Ellen Sirianni Frank on November 12th at 7:00 pm in the High School Library. Mrs. Frank will share her father's (Dan Sirianni – former ECS Superintendent) experiences through WWII. Mr. Sirianni was shot down in the war and held for almost two years in a POW camp. 63 years later (2006) he returned to Germany.
- b. Project Christmas – The Great Valley Fire Department donated \$3,500 to Project Christmas. The project services families in the community as well as senior citizens. The efforts for senior citizens will be doubled this year. Senior Citizens in nursing homes will receive poinsettias.
- c. Principal Miller will report on Football later in the meeting.
- d. Heads Up – wages will have to be increased January 1, 2015 for a few employees, as the minimum wage will be going up.

Consent Items

Moved by Hellwig, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools:

- a. That the board approve the minutes of the meetings of October 7, 2014
- b. Acknowledgement of October 8, 2014 and October 22, 2014 Claims Auditor Reports
- c. Approval of August 2014 and September 2014 Treasurer's Reports

**Yes – 6
No – 0
Carried**

Committee Reports

None

Discussion Items

a. Small Capital Project – Superintendent Ward stated that the Board is considering a small capital project to be put before district residents in January 2015. He stated that because the bids came in high on the current capital project a few key items can not be completed. He stated that the new entrances were a key component of the project for safety reasons. He stated that the past winter did a number on the roofs. Roofing needs to be replaced on a majority of the building. The elementary roof has not been replaced since it was installed in 1988. Superintendent Ward stated that because the district stayed under the NYS Tax Cap, the cost of the current project this year, was paid for by New York State, as residents who are STAR eligible received a rebate check for the difference paid in 2013/14 school taxes and 2014/15 school taxes. Superintendent Ward stated that the small project being considered will be under \$1,000,000. More information will be available at the November 18th board meeting. The district is currently working with its financial advisors and architects to come up with more concrete numbers.

Old Business

None

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New Business

Moved by Cortez, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of a one (1) year co-op contract with Energy Enterprises for Electric Service (November 2014 - October 2015).

**Yes – 6
No – 0
Carried**

Moved by Cortez, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the sale of the following surplus items (through Auctions International):

Item #1: Drum	\$310.00
Item #2: Horn	\$450.00
Item #3: Rockwell Shaper	\$360.00
Item #4: Rockwell Scroll Saw	\$210.00
Item #5: Rockwell Scroll Saw	\$220.00
Item #6: Rockwell Scroll Saw	\$190.00
Item #7: South Bend Metal Lathe	\$590.00
Item #8: Rockwell Wood Lathe	\$200.00
Item #9: Sears Dust Collector	\$72.50
Item #10: Boice Crane Sander	\$320.00

**Yes – 6
No – 0
Carried**

Moved by Spell, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the elimination of Foreign Language Club as an extra-curricular activity.

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the creation of Spanish Club and French Club as extra-curricular activities.

**Yes – 6
No – 0
Carried**

Moved by Cortez, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the funds from Foreign Language Club (\$282.26) to be divided equally between Spanish Club and French Club.

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the use of Little Valley Elementary School and the Town Of Carrolton Building (Old Limestone Elementary School - \$680 per month) for Girl's and Boy's Basketball practices for the 2014/2015 school year.

**Yes – 6
No – 0
Carried**

Moved by Spell, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the use of West Valley Central School for Girl's and Boy's Basketball Home Games for the 2014/2015 school year.

**Yes – 6
No – 0
Carried**

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Moved by Murphy, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Home School Students for the 2014/2015 school year: Kristi Everett, David Freundschuh, Jaclyn Freundschuh, Joseph Freundschuh.

**Yes – 6
No – 0
Carried**

Moved by Spell, seconded by Cortez, upon the recommendation of Mark J. Ward, Superintendent of Schools, accept the donation of the Great Valley School Bell from the Great Valley Volunteer Fire Department.

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, accept the donation of the 1887 Building School Bell from John Northrup and Peter Krog.

**Yes – 6
No – 0
Carried**

Personnel

Moved by Zlockie, seconded by Cortez, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following Winter Sports Coaches for the 2014-2015 school year:

Boy's Varsity Basketball:	Dave McCann
Boy's Junior Varsity Basketball:	Matt Finn
Boy's Modified Basketball:	Chris Keenan
Girl's Varsity Basketball:	Chad Bartoszek
Girl's Junior Varsity Basketball:	Tim Bergan
Girl's Modified Basketball:	Tammy Eddy
Volunteer Assistant Coach (Basketball):	Katie Taylor
Basketball Cheerleading (traditional sideline):	Anne Adams (contingent upon a successful fingerprint clearance from New York State).
Weight-Lifting/Training:	Mary Neilon

**Yes – 6
No – 0
Carried**

Moved by Spell, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following advisors for the 2014-2015 school year:

OM Coordinator – Colleen Bower

OM Elementary Teams – Division I

Leah Klahn – coach
Laurie Caldwell – coach
Vicky Williams – parent volunteer

OM Middle School Teams – Division II

Melanie VanWicklin – coach
Toni Evans – coach
Caitlin Keller – coach
Jodi Winship – parent volunteer
Jimmy Evans – parent volunteer
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JoAnn Kurtis – parent volunteer

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Substitute Homework Club Advisors: April Donoghue, Kim Woodarek, Bill Delity, James Przybyla, Tammy Peters, Colleen Bower, Marie Kleiderlein, Caitlin Keller, Nick Smith, Leah Klahn.

**Yes – 6
No – 0
Carried**

Moved by Cortez, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Cheyanne Hurley to the substitute teacher aide list at a rate of \$8.00 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Stephine Hunt to the substitute teacher list (non-certified) at a rate of \$75.00 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Spell, seconded by Cortez, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Jan Bianco to the substitute teacher list (certified) at a rate of \$85.00 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Loriann Collette to the substitute school nurse list (RN) at a rate of \$80.00 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Thomas Fenner to the substitute bus driver list effective November 5, 2014.

**Yes – 6
No – 0
Carried**

Moved by Murphy, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Samantha Woodin to the position of part-time teacher aide effective November 5, 2014 at a rate of \$8.00 per hour. This position carries a one year probationary period which begins on November 5, 2014 and ends on November 4, 2015.

**Yes – 6
No – 0
Carried**

Principals Reports

Connie Poulin – Elementary Principal/CSE-CPSE Chairperson

1. November 7, 2014 – End of 1st marking period.
2. Grades K-2: students attended a performance of “The Monster Who Ate My Peas” at Shea’s Performing Arts Center.
3. Grades 4 & 5: students attended a performance at Cattaraugus/Little Valley
4. Observations

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Robert Miller – MS/HS Principal

1. Observations
2. Homecoming was successful.
3. MS Halloween Dance
4. French students will be going on a field trip to Fort Niagara on 11/7/14
5. Ecology Club & Envirothon students going to Allegany State Park on 11/6/14
6. MS/HS Concert: November 10th 7:30 pm @ Salamanca.
7. Fall Sports Wrap-Up: Boys and Girls Soccer – heartbreaking losses. Swimming 1 swimmer (had a great time). Volleyball – 2 students playing this Thursday.
8. Football – playing at The Ralph on Thursday @ 5:30 pm. Grades 7-12 going to Franklinville on Thursday for a combined school Pep Rally. Cheerleaders practicing together and will both be at The Ralph. Boy’s have bonded so well with Franklinville. Cheerleaders have as well. Sending a spectator bus for students to The Ralph. Superintendent Ward stated that if a student wants to go to the game and does not have money, the district has a resource for them to receive a ticket. Superintendent Ward added that some students will never get to an NFL Stadium and this is not just about football, it is about a great experience for them. Mr. Miller stated that both Franklinville and Ellicottville will be sending mascots to the game on Thursday. Media Day was held at The Ralph today (Tuesday, November 4th). Both schools (ECS & Franklinville) sent their captains and quarterback.

Policies

2nd reading of proposed changes to the following district policies:

- 1330 Appointments And Designations by The Board of Education
- 1332 Duties Of The School District Treasurer
- 1335 Appointment And Duties Of The Claims Auditor
- 1337 Duties Of The School Attorney
- 1338 Duties Of The School Physician/Nurse Practitioner/Physician Assistant
- 1710 Quorum
- 1730 Executive Sessions
- 2110 Orienting And Training New Board Members
- 3281 Use Of School-Owned Materials And Equipment
- 3510 Emergency School Closings
- 5230 Acceptance Of Gifts, Grants And Bequests To The School District
- 5510 Accounting of Funds
- 5570 Financial Accountability
- 5572 Audit Committee
- 5621 Accounting of Fixed Assets
- 5640 Smoking/Tobacco Use
- 5672 Information Security Breach And Notification
- 6170 Safety Of Students (Fingerprinting Clearance Of New Hires)
- 6510 Health Insurance
- 6551 Family And Medical Leave Act
- 7511 Immunization Of Students
- 7512 Student Physicals
- 7513 Administration of Medication
- 7530 Child Abuse And Neglect/MalTreatment

Adjournment of Meeting

Moved by Spell, seconded by Hellwig, to adjourn the regular meeting of November 4, 2014 at 9:43 p.m.

**Yes - 6
No - 0
Carried**

District Clerk

Deputy District Clerk